

Agenda Item No:

Report To: Council

Date of Meeting: 2nd March 2023

Report Title: Programme of Meetings 2023/24 and 2024/25

Report Author & Job Title: Danny Sheppard – Member Services Manager

Portfolio Holder Cllr. Clarkson and Cllr Feacey
Portfolio Holder for: Leader of the Council and Policy and Performance



Summary:	To agree the programme of meetings for 2023/24 and 2024/25
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Key Decision: NO

Significantly Affected Wards: None specifically

Recommendations: **The Council is asked to agree the programme of meetings for 2023/24 and 2024/25**

Policy Overview: The programme reflects the monthly Cabinet and Overview and Scrutiny cycle as agreed by the Council at its meeting on the 17th October 2019 (Minute No 191/10/19 refers). This generally provides for a Cabinet meeting on the last Thursday of every month and a monthly Planning Committee meeting every four/five weeks. Overview and Scrutiny meetings are programmed in line with the timetable for call-in of items from the Cabinet and will generally fall on the second Tuesday of the month.

Equalities Impact Assessment Not Required

Exempt from Publication: NO

Contact: danny.sheppard@ashford.gov.uk – Tel: (01233) 330349

DATES OF MEETINGS MAY 2023 - MAY 2024

Meetings are usually held at the Civic Centre and start at 7.00pm unless otherwise stated

MAY 2023

M 1 **BANK HOLIDAY**
 Tu 2
 W 3
 Th 4 **ABC ELECTIONS**
 F 5

 M 8 **BANK HOLIDAY**
 Tu 9
 W 10
 Th 11
 F 12

 M 15
 Tu 16
 W 17
Th 18 Selection & CR
 F 19

M 22
 Tu 23
 W 24
 Th 25 Council
 F 26

 M 29 **BANK HOLIDAY**
 T 30
 W 31

JUNE 2023

Th 1
 F 2

 M 5
 Tu 6 Joint Transportation
 W 7 Planning
 Th 8
 F 9

M 12
 Tu 13 O&S
 W 14
 Th 15
 F 16

M 19
 T 20 Audit 5pm
 W 21
 Th 22
 F 23

M 26
 Tu 27
 W 28
 Th 29 Cabinet
 F 30

JULY 2023

M 3
 Tu 4
 W 5 Planning
 Th 6
 F 7

M 10
 Tu 11 O&S

W 12
 Th 13 JCC 2.30pm
 F 14

 M 17
 Tu 18
 W 19
 Th 20 Council
 F 21

M 24
 T 25
 W 26
 Th 27 Cabinet
 F 28

M 31

AUGUST 2023

Tu 1
 W 2
 Th 3
 F 4

 M 7
 Tu 8 O&S
 W 9 Planning
 Th 10
 F 11

M 14
 Tu 15
 W 16
 Th 17
 F 18

M 21
 Tu 22
 W 23
 Th 24
 F 25

M 28 **BANK HOLIDAY**
 Tu 29 TEB 10am
 W 30
 Th 31 Cabinet

SEPTEMBER 2023

F 1

 M 4
 Tu 5 Joint Transportation
 W 6 Planning
 Th 7
 F 8

M 11
 Tu 12 O&S
 W 13
 Th 14 JCC 2.30pm
 F 15

M 18
 Tu 19
 W 20
 Th 21
 F 22

M 25
 Tu 26
 W 27
 Th 28 Cabinet
 F 29

OCTOBER 2023

M 2
 Tu 3 Audit 5pm
 W 4 Planning
 Th 5
 F 6

M 9
 Tu 10 O&S
 W 11
 Th 12
 F 13

M 16
 Tu 17
 W 18
 Th 19 Council
 F 20

M 23
 Tu 24
 W 25
 Th 26 Cabinet
 F 27

M 30
 Tu 31

NOVEMBER 2023

W 1
 Th 2
 F 3

 M 6
 Tu 7
 W 8 Planning
 Th 9 JCC 2.30pm
 F 10

M 13
 Tu 14 O&S
 W 15
 Th 16
 F 17

M 20
 Tu 21
 W 22
 Th 23
 F 24

M 27
 Tu 28 TEB 10am
 W 29
 Th 30 Cabinet

DECEMBER 2023

F 1
 M 4
 Tu 5 Joint Transportation
 W 6
 Th 7
 F 8
 M 11
 Tu 12 O&S
 W 13 Planning
 Th 14 Council
 F 15
 M 18
 Tu 19 Audit 5pm
 W 20
 Th 21 Cabinet
 F 22
 M 25 **CHRISTMAS DAY**
 Tu 26 **BOXING DAY**
 W 27 **OFFICES CLOSED**
 Th 28
 F 29

JANUARY 2024

M 1 **NEW YEAR'S DAY**
 Tu 2
 W 3
 Th 4
 F 5
 M 8
 Tu 9
 W 10
 Th 11 JCC 2.30pm
 F 12
 M 15
 Tu 16 Licensing/Regulatory
 10am/10.30am
 W 17 Planning
 Th 18
 F 19
 M 22
 Tu 23
 W 24
 Th 25 Cabinet
 F 26
 M 29
 Tu 30 Standards
 W 31

* No O&S meeting in January due to Budget Scrutiny

FEBRUARY 2024

Th 1
 F 2
 M 5
 Tu 6
 W 7
 Th 8

F 9
 M 12
 Tu 13 O&S
 W 14 Planning
 Th 15
 F 16
 M 19
 Tu 20
 W 21
 Th 22
 F 23
 M 26
 Tu 27 TEB 10am
 W 28
 Th 29 Cabinet

MARCH 2024

F 1
 M 4
 Tu 5 Joint Transportation
 W 6
 Th 7 Council (C Tax)
 F 8
 M 11
 Tu 12 O&S
 W 13 Planning
 Th 14 JCC 2.30pm
 F 15
 M 18
 Tu 19 Audit 5pm
 W 20
 Th 21 Cabinet
 F 22
 M 25
 Tu 26
 W 27
 Th 28
 F 29 **GOOD FRIDAY**

APRIL 2024


M 1 **EASTER MONDAY**
 Tu 2
 W 3
 Th 4
 F 5
 M 8
 Tu 9 O&S
 W 10
 Th 11
 F 12
 M 15
 Tu 16
 W 17 Planning
 Th 18
 F 19
 M 22
 Tu 23
 W 24
 Th 25 Cabinet
 F 26

M 29
 Tu 30

MAY 2024

W 1
 Th 2 **GENERAL?/PCC ELECTIONS**
 F 3
 M 6 **BANK HOLIDAY**
 Tu 7 Selection & CR
 W 8
 Th 9 JCC 2.30pm
 F 10
 M 13
 Tu 14 O&S
 W 15 Planning
 Th 16 Council
 F 17
 M 20
 Tu 21
 W 22
 Th 23
 F 24
 M 27 **BANK HOLIDAY**
 Tu 28 TEB 10am
 W 29
 Th 30 Cabinet
 F 31

KEY	
O&S	- Overview and Scrutiny
JCC	- Joint Consultative Committee

 School Holidays

DATES OF MEETINGS MAY 2024 - MAY 2025

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MAY 2024

W 1
 Th 2 **GENERAL?/PCC ELECTIONS**
 F 3
 M 6 **BANK HOLIDAY**
 Tu 7 Selection & CR
 W 8
 Th 9 JCC 2.30pm
 F 10
 M 13
 Tu 14 O&S
 W 15 Planning
 Th 16 Council
 F 17

F 12
 M 15
 Tu 16
 W 17
 Th 18 Council
 F 19
 M 22
 T 23
 W 24
 Th 25 Cabinet
 F 26
 M 29
 Tu 30
 W 31

W 25
 Th 26 Cabinet
 F 27
 M 30

OCTOBER 2024

Tu 1 Audit 5pm
 W 2
 Th 3
 F 4
 M 7
 Tu 8 O&S
 W 9 Planning
 Th 10
 F 11

AUGUST 2024

M 20
 Tu 21
 W 22
 Th 23
 F 24
 M 27 **BANK HOLIDAY**
 Tu 28 TEB 10am
 W 29
 Th 30 Cabinet
 F 31

Th 1
 F 2
 M 5
 Tu 6
 W 7
 Th 8
 F 9
 M 12
 Tu 13 O&S
 W 14 Planning
 Th 15
 F 16
 M 19
 Tu 20
 W 21
 Th 22
 F 23

M 14
 Tu 15
 W 16
 Th 17 Council
 F 18
 M 21
 Tu 22
 W 23
 Th 24
 F 25
 M 28
 Tu 29
 W 30
 Th 31 Cabinet

JUNE 2024

M 3
 Tu 4 Joint Transportation
 W 5
 Th 6
 F 7
 M 10
 Tu 11 O&S
 W 12 Planning
 Th 13
 F 14
 M 17
 T 18 Audit 5pm
 W 19
 Th 20
 F 21
 M 24
 Tu 25
 W 26
 Th 27 Cabinet
 F 28

M 26 **BANK HOLIDAY**
 Tu 27 TEB 10am
 W 28
 Th 29 Cabinet
 F 30

NOVEMBER 2024

F 1
 M 4
 Tu 5
 W 6
 Th 7
 F 8
 M 11
 Tu 12 O&S
 W 13 Planning
 Th 14 JCC 2.30pm
 F 15
 M 18
 Tu 19
 W 20
 Th 21
 F 22
 M 25
 Tu 26 TEB 10am
 W 27
 Th 28 Cabinet
 F 29

SEPTEMBER 2024

M 2
 Tu 3 Joint Transportation
 W 4
 Th 5
 F 6
 M 9
 Tu 10 O&S
 W 11 Planning
 Th 12 JCC 2.30pm
 F 13
 M 16
 Tu 17
 W 18
 Th 19
 F 20
 M 23
 Tu 24

DECEMBER 2024

M 2
 Tu 3 Joint Transportation
 W 4
 Th 5
 F 6

 M 9
 Tu 10 O&S
 W 11 Planning
 Th 12 Council
 F 15

 M 16
 Tu 17 Audit 5pm
 W 18
 Th 19 Cabinet
 F 20

M 23
 Tu 24
 W 25 **CHRISTMAS DAY**
 Th 26 **BOXING DAY**
 F 27 OFFICES CLOSED

M 30
 Tu 31

JANUARY 2025

W 1 **NEW YEAR'S DAY**
 Th 2
 F 3

M 6
 Tu 7
 W 8
 Th 9 JCC 2.30pm
 F 10

M 13
 Tu 14
 W 15 Planning
 Th 16
 F 17

M 20
 Tu 21 Licensing/Regulatory
 10am/10.30am
 W 22
 Th 23 Cabinet
 F 24

M 27
 Tu 28
 W 29
 Th 30
 F 31

* No O&S meeting in
 January due to Budget
 Scrutiny

FEBRUARY 2025

M 3
 Tu 4 Standards
 W 5
 Th 6
 F 7

 M 10

Tu 11 O&S
 W 12 Planning
 Th 13
 F 14

M 17
 Tu 18
 W 19
 Th 20
 F 21

 M 24
 Tu 25 TEB 10am
 W 26
 Th 27 Cabinet
 F 28

MARCH 2025

M 3
 Tu 4 Joint Transportation
 W 5
 Th 6 Council (C Tax)
 F 7

M 10
 Tu 11 O&S
 W 12 Planning
 Th 13 JCC 2.30pm
 F 14

M 17
 Tu 18 Audit 5pm
 W 19
 Th 20
 F 21

M 24
 Tu 25
 W 26
 Th 27 Cabinet
 F 28

M 31

APRIL 2025

Tu 1
 W 2
 Th 3
 F 4

M 7
 Tu 8 O&S
 W 9
 Th 10
 F 11

M 14
 Tu 15
 W 16 Planning
 Th 17
 F 18 **GOOD FRIDAY**

M 21 EASTER MONDAY

Tu 22
 W 23
 Th 24 Cabinet
 F 25

M 28
 Tu 29

W 30

MAY 2025

Th 1 **KCC ELECTIONS**
 F 2

M 5 **BANK HOLIDAY**
 Tu 6 Selection & CR

W 7
 Th 8 JCC 2.30pm
 F 9

M 12
 Tu 13 O&S
 W 14 Planning
 Th 15 Council
 F 16

M 19
 Tu 20
 W 21
 Th 22
 F 23

M 26 **BANK HOLIDAY**
 Tu 27 TEB 10am
 W 28
 Th 29 Cabinet
 F 30


KEY

O&S

- Overview and
 Scrutiny

JCC

- Joint Consultative
 Committee

 School Holidays